

GB Snowsport Limited

Telemark Discipline Committee: Terms of Reference

1. Purpose

The purpose of the Telemark Discipline Committee (the “Committee”) is to assist the Board of GB Snowsport Limited (“GBS”) in the fulfilment of its aim of Great Britain being a top five Olympic Ski and Snowboard nation in all five Olympic disciplines by 2030 and to:

- Maximise GBS’s goal of increasing medal outcomes at a World Cup or World Championships;
- Provide opportunities for the long-term development of athletes who are, in the opinion of the selection Panel, capable of being podium competitive at international events; and
- provide the basis for selecting athletes for specific squads when representing Great Britain.

2. Delegated Authority

The Committee is an advisory committee of the Board and shall have delegated authority to:

- Manage British competitions in the discipline, including those for ParaSnowsports. The Committee may delegate its authority to a suitably qualified person or body;
- Award licences to those athletes who have met the FIS criteria for the discipline; and
- License Technical Delegates and Judges in the discipline.

3. Duties

The duties of the Committee are to:

- Liaise with the GBS Selection Panel to develop and publish the discipline’s Selection Criteria Schedule for the GB Snowsport Selection Policy;
- Review athletes’ performances in the discipline and to make written recommendations to the Selection Panel ahead of any meetings relating to team or squad selection for Great Britain;
- Define and publish the discipline’s selection criteria for all events, programmes and championships which are neither the Olympic Games nor the World Championships;
- Award FIS Licences to athletes who have met the necessary FIS criteria. This can be delegated to a suitably qualified person or body;
- Manage British competitions in this discipline;
- Maintain adherence to current FIS Regulations and ensure appropriate input into future FIS developments;

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- License Technical Delegates and Judges who can demonstrate the necessary qualifications for those roles. The Committee may delegate its authority to a suitably qualified person or body;
- Maintain broad and deep contact with the GBS community and stakeholders so that they appreciate the aims of GBS and to keep the GBS Board informed of developments and feedback; and
- Liaise with the Home Nations Governing Bodies and their delegates for the purpose of developing, operating and enhancing Pathways for athletes and coaches within the discipline.

4. Membership

Membership of the Committee shall be as follows:

- A chairperson and vice chair, as stipulated by the GBS Articles of Association;
- Between one and four further members nominated by the chair after consultation with the Home Nations;
- A representative of the athletes in the discipline; and
- The Chief Executive and the Performance Director (or their nominees).

The Committee may co-opt as members individuals with the necessary knowledge and skills to assist the Committee in undertaking its duties provided that any such appointments are reported to the GBS Board at its next board meeting and that the Committee chair and vice chair review the position of all co-opted members on an annual basis. Co-opted members shall not have a vote.

When seeking new members, the Committee should have regard to the need to appoint not only those with a snowsport background but also those with more diverse experience. The Committee should also seek to reflect the diversity, equality and inclusion aims of GBS.

5. Quorum

The quorum necessary for the transaction of business shall be four members. Decisions of the Committee are taken by a simple majority vote without taking abstentions into account; in the event of a tie the chair of the meeting has the casting vote.

6. Frequency of meetings

6.1 The Committee shall meet at least twice a year, or as required, to discharge its duties.

6.2 It may conduct its business by telephone or video conference if preferred. In such a case the meeting is deemed to be held at the Company's registered office.

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7. Notice of meetings

7.1 Meetings of the Committee shall be called by the chair or at the request of the Performance Director.

7.2 Unless otherwise agreed, notice of each meeting confirming venue, time and date, together with an agenda of items to be discussed shall be forwarded to each member of the committee and to any other person required to attend no later than 3 working days before the date of the meeting. Supporting papers shall be sent to Committee members and to other attendees, as appropriate, at the same time.

7.3 At the start of each meeting the Chair should ensure that each member declares his/her interest in any matter to be discussed and that such interests are minuted. "Safeguarding and wellbeing" of all athletes in the discipline is a subject that should be on the agenda for discussion at each meeting.

8. Minutes of meetings

8.1 The proceedings and resolutions of all Committee meetings, including the names of those present and in attendance will be minuted.

8.3 Draft minutes of Committee meetings shall be circulated promptly to all members of the Committee.

9. Reporting

9.1 The chair of the Committee shall report to the Board on its proceedings after each meeting on all matters within its duties and responsibilities.

9.2 The Committee shall provide an annual report to the Board on its activities and future objectives.

9.3 The Committee shall make whatever recommendations to the Board it deems appropriate on any area within its remit where action or improvement is needed.

10. Other Matters

The Committee shall arrange for periodic reviews of its own performance and, at least annually, review its terms of reference to ensure that it is fit for purpose and operating effectively and recommend to the Board any changes it considers necessary.

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